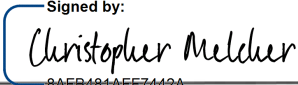


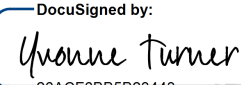
AUGUSTA UNIVERSITY

The undersigned have reviewed the Memorandum with attached Delegation of Contract Signatory Authority.

Board of Regents of the University System of Georgia
On behalf of Augusta University

Approved By:  Signed by:
8AFB481AFF7442A...
Christopher J. Melcher
Vice President and General Counsel

Date: 8/2/2024 | 12:52:34 PDT

Approved By:  DocuSigned by:
26ACF6BB5B23443...
Yvonne Turner, CPM, CCP
Executive Vice President for Finance & Administration
And Chief Business Officer

Date: 8/5/2024 | 15:37:34 EDT

MEMORANDUM

FROM: Russell T. Keen
President, Augusta University

DATE: August 1, 2024

SUBJECT: Delegation of Contract Signatory Authority

Board of Regents Policy Manual states that authority to enter into contracts on behalf of member institutions shall, with some exceptions, vest in the president of each institution. (Board of Regents Policy Manual 2.6, 7.7; USG Business Procedures Manual 3.0, 3.4) Pursuant to this policy, I hereby delegate contract signing authority as described in the Contract Signatory Authority document, attached as Exhibit A.

The delegation authority conferred in Exhibit A shall commence immediately. This delegation authority may be rescinded at any time upon written notification or automatically upon cessation of a delegee's service in their specified capacity. The delegation conveyed may not be further delegated to any other person, other than to a person temporarily serving in an interim or acting capacity in a role already designated for signatory authority. Exhibit A may be amended from time to time based upon changes in personnel, titles, position responsibilities, or any other reason in the President's sole discretion.

Any person signing agreements on behalf of Augusta University must comply with all applicable policies and procedures regarding contracting and procurement, and should ensure that the Office of Legal Affairs has reviewed and approved the signing of any contract or binding agreement **before** signing such document.

The delegation authority described below is further limited by a monetary restriction on the authority of the individual to enter into contracts or execute contracts limited by the following dollar amounts, in excess of which must be referred to a senior authority:

President	Maximum Dollar Amount Permitted
Executive Vice President	Maximum Dollar Amount of \$500,000

Executive Vice President for
Research and Innovation

Maximum Dollar Amount of \$1,000,000 for
research expenditures in the US; and
\$250,000 outside the US

Maximum Dollar Amount of \$10,00,000 for filing
or submitting grant applications, or accepting grant
funds

Maximum Dollar Amount of \$500,000 for
equipment or materials expenditures

Senior Vice President,
Vice President,
Dean, and
Vice Provost

Maximum Dollar Amount of \$100,000

Associate Vice President, and
Assistant Vice President

Maximum Dollar Amount of \$50,000

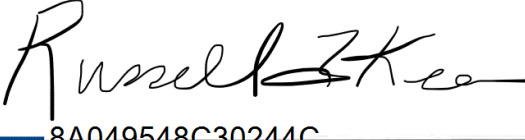
Director

Maximum Dollar Amount of \$24,999.99

Any persons signing contracts or agreements on behalf of Augusta University must comply with all applicable policies and procedures regarding contracting and procurement, including the University Negotiation and Execution of Contracts Policy, the USG Business Procedures Manual, and all relevant federal and state regulations and guidelines.

SO ORDERED:

DocuSigned by:



By: 8A049548C30244C...
Russell T. Keen, EdD
President, Augusta University

Attachment

cc: Office of Legal Affairs

EXHIBIT A

DELEGATION OF CONTRACT SIGNATORY AUTHORITY

This document lists the Augusta University officials to whom the President has delegated the authority to sign contracts that bind the institution. The President has the authority to sign any contracts, except as limited by the Board of Regents (see Board of Regents Policy Manual 7.7; USG Business Procedures Manual 3.4). Purchasing agents may also execute contracts, but their authority is delegated to them from the Georgia Department of Administrative Services. Any person signing agreements on behalf of Augusta University must comply with all applicable policies and procedures regarding contracting and procurement.¹ This delegation may be rescinded at any time upon written notification or automatically upon cessation of a delegee's service in their specified capacity in which case the delegee's signature authority automatically passes to their successor, or to the person in an interim or acting capacity. The delegation conveyed may not be further delegated to any other person.

EXECUTIVE VICE PRESIDENT FOR ACADEMIC AFFAIRS AND PROVOST

Educational and Faculty Affairs contracts and any contracts that the President has authority to sign and has not previously delegated to the Chief Business Officer.

EXECUTIVE VICE PRESIDENT FOR FINANCE AND ADMINISTRATION AND CHIEF BUSINESS OFFICER

Contracts involving areas under the Executive Vice President for Finance and Administration and Chief Business Officer, to include finance, budget, information technology, human resources, travel, Facilities construction and maintenance, auxiliaries operations, grounds maintenance and repairs contracts, capital leases, rental agreements, and expense administration.

EXECUTIVE VICE PRESIDENT FOR PHILANTHROPY, ALUMNI AND ENGAGEMENT

Gift agreements and donor contracts with Augusta University, Georgia Health Sciences Foundation, Augusta University Foundation, and Medical College of Georgia Foundation; Capital Campaign agreements related to services and events for the alumni, fund raising and advancement activities.

EXECUTIVE VICE PRESIDENT FOR STRATEGIC PARTNERSHIPS AND ECONOMIC DEVELOPMENT

Contracts for the Georgia Cyber Center (GCC) facilities construction and maintenance operations, and grounds maintenance and repairs; consulting agreements; partnership agreements with strategic third party partners; and economic development agreements.

¹ In order to ensure the efficient operation of the Institution, the President has separately made provisions for the delegation of certain authority in the event of his absence.

EXECUTIVE VICE PRESIDENT FOR MEDICAL AFFAIRS

Master affiliation agreement with external clinical sites and related documents, including agreements on behalf of Georgia War Veterans Nursing Home; affiliation agreements related to medical education with external clinical sites and healthcare partners; partnership or strategic agreements on behalf of the Medical College of Georgia (MCG); operations and partnership agreements for satellite campuses and partnership campuses of MCG.

EXECUTIVE VICE PRESIDENT FOR ENROLLMENT AND STUDENT AFFAIRS

Contracts involving enrollment and student affairs, to include housing, enrollment initiatives, student success, retention, and related consulting agreements.

EXECUTIVE VICE PRESIDENT FOR STRATEGIC EFFECTIVENESS AND CHIEF OF STAFF

Advertising contracts, communications and marketing consulting contracts, applications for trademarks, special events contracts, and banquet contracts.

EXECUTIVE VICE PRESIDENT FOR RESEARCH AND INNOVATION

All agreements, contracts, and grant applications related to research, sponsored research, clinical trials, material transfers, and research-related facilities use.

DEAN, COLLEGE OF ALLIED HEALTH SCIENCES

Educational Affiliation Agreements on behalf of allied health students;
Faculty Consulting Agreements.

DEAN, PAMPLIN COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

Educational Affiliation Agreements on behalf of College of Arts, Humanities & Social Sciences;
Faculty Consulting Agreements, Art Exhibit Agreements for the Art Department.

DEAN, HULL COLLEGE OF BUSINESS

Educational Affiliation Agreements on behalf of College of Business;
Faculty Consulting Agreements.

DEAN, DENTAL COLLEGE OF GEORGIA

Educational Affiliation Agreements on behalf of dental students and residents;
Student Loan Repayment Agreements on behalf of dental students;
Membership Agreements on behalf of Faculty Practice Plan;
Faculty Consulting Agreements;
Resident Employment Contracts for dental residents and fellows;
Clinical Service Agreements for dental faculty, residents and students.

DEAN, THE GRADUATE SCHOOL

Educational Affiliation Agreements on behalf of graduate students;
Faculty Consulting Agreements.

DEAN, COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT

Educational Affiliation Agreements on behalf of College of Education and Human Development;
Faculty Consulting Agreements.

DEAN, MEDICAL COLLEGE OF GEORGIA

Agreements related to the provision of Clinical Services;
House staff Employment Agreements;
Educational Affiliation Agreements on behalf of medical students;
Agreements related to the supervision of MCG residency programs;
Faculty Consulting Agreements.

DEAN, COLLEGE OF NURSING

Educational Affiliation Agreements on behalf of nursing students;
Faculty Consulting Agreements.

DEAN, COLLEGE OF SCIENCE & MATHEMATICS

Educational Affiliation Agreements on behalf of College of Science & Mathematics;
Faculty Consulting Agreements.

DEAN, SCHOOL OF COMPUTER & CYBERSCIENCES

Educational Affiliation Agreements on behalf of School of Computer & Cyber Sciences;
Faculty Consulting Agreements.

DEAN, AU ONLINE

Educational Affiliation Agreements on behalf of AU online;
Faculty Consulting Agreements

DEAN, SCHOOL OF PUBLIC HEALTH

Educational Affiliation Agreements on behalf of School of Public Health;
Faculty Consulting Agreements

SENIOR VICE PRESIDENT FOR RESEARCH

Grant application related to the conduct of sponsored research activities;
Agreements related to research activities;
Agreements related to the conduct of sponsored research activities;
Non-disclosure and Confidentiality Agreements related to research activities;
Material Transfer Agreements.

VICE PROVOST FOR INSTRUCTION AND INNOVATION

Educational Affiliation Agreements on behalf of students in the Pamplin College of Arts
Humanities, and Social Sciences, the Hull College of Business, the Graduate School, the
College of Education, and the College of Science & Mathematics;
Contracts related to the AU-East Georgia State College partnership;
Contracts related to study abroad programs.

ASSOCIATE PROVOST FOR FACULTY AFFAIRS

Educational Affiliation Agreements on behalf of students in the Pamplin College of Arts Humanities, and Social Sciences, the Hull College of Business, the Graduate School, the College of Education and Human Development, and the College of Science & Mathematics; Contracts related to the AU-East Georgia State College partnership; Contracts related to study abroad programs.

ASSOCIATE VICE PRESIDENT, RESEARCH ADMINISTRATION AND DIRECTOR FOR SPONSORED PROGRAM ADMINISTRATION

Grant application related to the conduct of sponsored research activities;
Agreements related to the conduct of sponsored research activities;
Non-disclosure and Confidentiality Agreements related to research activities;
Material Transfer Agreements.

DIRECTOR OF PRE-AWARD SERVICES DIVISION OF SPONSORED PROGRAM ADMINISTRATION

Grant application related to the conduct of sponsored research activities;
Agreements related to the conduct of sponsored research activities;
Non-disclosure and Confidentiality Agreements related to research activities;
Material Transfer Agreements.

ASSOCIATE VICE PRESIDENT FOR OFFICE OF INNOVATION COMMERCIALIZATION

Non-disclosure and Confidentiality Agreements related to research activities;
Material Transfer Agreements;
Documents necessary for assignment of Intellectual Property rights.

DIRECTOR, OFFICE OF INNOVATION COMMERCIALIZATION

Non-disclosure and Confidentiality Agreements related to research activities;
Material Transfer Agreements;
Documents necessary for assignment of Intellectual Property rights.

DIRECTOR OF ATHLETICS

Athletic Competition Contracts, athletic sponsorship agreements, travel contracts.

ASSISTANT VICE PRESIDENT FOR ACADEMIC PLANNING AND STRATEGIC INITIATIVES

Continuing Education programs contracts and agreements.

ASSISTANT VICE PRESIDENT OF INTERNATIONAL INITIATIVES

Department of Labor forms required to legally employ aliens;
Related letters of employer support as required by USCIS regulations;
USCIS forms required to petition for temporary alien employment and to support permanent residency application of alien employee.

DIRECTOR OF PROFESSIONAL AND COMMUNITY EDUCATION

Banquet Expense Orders for Continuing Education functions.

ASSISTANT VICE PRESIDENT, CHIEF COMPLIANCE OFFICER

Materials related to the reporting and compliance requirements contained in local, state or federal law regarding environmental health, safety, biological, chemical and radiological substances maintained by Augusta University.

ASSISTANT VICE PRESIDENT, CHIEF AUDIT OFFICER

Institutional audit services consulting contracts, and institutional audit software licensing and maintenance agreements.