

POUNCE: FACULTY/STAFF INSTRUCTIONS FOR PICTORIAL DIRECTORY FOR MAJOR



**OFFICE OF THE REGISTRAR
USER INSTRUCTIONS**

POUNCE: FACULTY/STAFF INSTRUCTIONS FOR PICTORIAL DIRECTORY FOR MAJOR

TABLE OF CONTENTS

PROCESS	2
INSTRUCTIONS.....	2
CONTACT	3

POUNCE: FACULTY/STAFF INSTRUCTIONS FOR PICTORIAL DIRECTORY FOR MAJOR

PROCESS

These instructions will help you navigate through POUNCE to view a pictorial student directory for a major.

INSTRUCTIONS

1. Login to <https://pounce.augusta.edu>.
2. Select “Faculty Services” from the top of the page.

Faculty Services

Search

Main Menu

3. Select “Pictorial Student Directory for Major”.

Faculty Services

- Student Information Menu
- Term Selection
- CRN Selection
- Faculty Detail Schedule
- Week at a Glance
- Detail Class List
- Summary Class List
- Final Grades
- Look Up Classes
- Advisor Menu
- Assignment History
- Class Schedule
- Course Catalog
- Office Hours
- Advisee Grade Summary
- Faculty Grade Summary
- Detail Pictorial Class Roll
- View a detailed class roll with student photos
- Summary Pictorial Class Roll
- View your class roll with student photos in "yearbook" style.
- Justification for Incomplete Grade
- Student Athlete Progress Evaluation
- Pictorial Student Directory for Major**
- Attendance Verification

4. You can then filter students by term, major, level and classification.

Pictorial Directory for Major

 Select a Term, Major, and Level, then press Submit to continue.

 Please be aware that running this can take several minutes to complete, especially if you have a large number of majors enrolled.

Select a Term:	<input type="text" value="The End of Time"/>
Select a Major:	<input type="text" value="Accounting"/>
Select a Level:	<input type="text" value="All Levels"/>
Select a Classification:	<input type="text" value="All Classifications"/>

POUNCE: FACULTY/STAFF INSTRUCTIONS FOR PICTORIAL DIRECTORY FOR MAJOR

5. This will provide a pictorial directory of all students who meet chosen criteria.

CONTACT

If you have any additional questions, please contact our office at registrar@augusta.edu.