

POUNCE: FACULTY/STAFF INSTRUCTIONS FOR VIEWING ADVISEE LISTING



**OFFICE OF THE REGISTRAR
USER INSTRUCTIONS**

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PROCESS

These instructions will help you navigate through POUNCE to view your advisee listing.

INSTRUCTIONS

1. Login to <https://pounce.augusta.edu>.
2. Select “Faculty and Advisors” from main menu.

Faculty & Advisors

Enter Grades and Registration Overrides, View Class Lists and Student Information

[Parking Registration & Permit Payment](#)

Choose a permit and pay for your permit here each semester.

[Attendance Verification](#)

Verify student attendance in your assigned courses.

3. Select “Student Information Menu”.

Student Information Menu

[Term Selection](#)

[CRN Selection](#)

[Faculty Detail Schedule](#)

[Week at a Glance](#)

[Detail Class List](#)

[Summary Class List](#)

[Final Grades](#)

[Advisor Menu](#)

4. Select “Advisee Listing”.

[Term Selection](#)

[ID Selection](#)

[Student Information](#)

[Student Address and Phones](#)

[Student E-mail Address](#)

[Student Schedule](#)

[Academic Transcript](#)

[Active Registrations](#)

[Registration History](#)

[Advisee Listing](#)

5. This will display all of your assigned advisees.

CONTACT

If you have any additional questions, please contact our office at registrar@augusta.edu.