

INSTRUCTIONAL TECHNOLOGY DEFINITIONS



**OFFICE OF THE REGISTRAR
USER INSTRUCTIONS**

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PROCESS

Please use the chart below to help you identify which technology method best fits the set- up of your section.

RESPONSIBILITIES

It is the responsibility of the department to ensure that the correct technology method is entered (Health Science Campus) or provided (Summerville Campus).

GUIDE

INSTRUCTIONAL TECHNOLOGY

Code	Category	Description	Example
E	Entirely at a Distance	This course is delivered 100% through distance education technology. No visits to campus or designated site are required.	A course that has no scheduled class meetings and all class sessions are via technology would be coded E.
F	Fully at a Distance	More than 95% of class sessions are delivered via distance education technology. This course may require that students travel to campus or other designated site to attend an orientation, take an exam, or participate in other on-site experience.	A course that requires students to meet for an orientation on the first day of class and to meet for midterm and/or the final exam would be coded F.
P	Partially at a Distance	More than 50% and up to 95% of class sessions are delivered via distance education technology, but some visits to a classroom or designated instructional site are required.	A course that is scheduled to meet M, W, F, but only meets on Wednesday, with Monday and Friday class sessions replaced by technology would be coded as P.

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H	Hybrid Traditional	Up to 50% of class sessions are delivered via distance education technology. At least half of the class sessions meet in a classroom or at a designated instructional site.	A course that is schedule to meet T, TH, but only meets Tuesday with Thursday class session replaced by technology would be coded as H. *See appendix B for more details.
HA	Hybrid Alternate	Face to face attendance is required; however, students determine which day they will attend during the semester for face to face instruction and online attendance is required on the days with both a campus time and location "Course Taught Online".	A course is scheduled online W, F but only meet Mondays in the classroom OR scheduled online M, F, but meet in the classroom on Wednesday's.
HF	Hybrid Flex	Each class session is offered in-person, synchronously online, or asynchronously online and students decide how to participate each session.	A course is scheduled M, W, and F but the student decides how they will attend. See the appendix for more details.
T	Technology Enhanced	Technology is used in delivering instruction to all students in the section, but no class sessions are replaced by technology.	A course that is scheduled to meet T, TH, and meets each class session, with some course materials available online would be coded as T.
N	No Technology	Class sessions meet regularly in a classroom or other designated instructional site.	A course that is scheduled to meet T, TH, meets each class session, does not have any materials available online, and does

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			not use D2L or any other technology outside of class would be coded as N.
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COURSE SECTION TECHNOLOGY

Code	Category	Description
21	Internet	Instruction delivered via the Internet (web delivery).
22	Special Facilities	Class session meets at a specific assigned space where instruction is delivered via distance education technology (i.e. two-way interactive videoconferencing).
23	Distributed Media	Instruction transmitted via satellite, cable TV, broadcast TV, radio, CD ROM, DVD, Blu-Ray Disc, etc.

NOTES

Once registration has begun, the following course data cannot be altered: Part of Term, Schedule Type, Instructional Method, or Credit Hours. Additional information can be found on our website at the link below.

<https://www.augusta.edu/registrar/sectionupdate.php>

CONTACT

If you have any additional questions, please contact our office at classes@augusta.edu.