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# Introduction to OneUSG Connect

## What is OneUSG?

OneUSG is a systemwide initiative to develop and implement a consistent approach to policies, procedures and technology solutions that benefits all entities of the University System of Georgia (USG).

Through OneUSG, the University System Offices and campuses are coming together to reduce costs, streamline processes, and have consistent guidelines and procedures with centralized support.

## What is OneUSG Connect?

The first priority is to bring the all institutions onto one technology solution, OneUSG Connect, to manage USG human resources activities, benefits and compensation.

The major components OneUSG Connect – payroll services, talent management, human resources management, time and attendance, and benefits administration – are unified and integrated into a single system.

## Functions within OneUSG Connect

### Employee Self Service

Provides employees an online easy-to-use tool for leave requests, viewing and updating personal information, and submitting time sheets.

### Manager Self Service

Provides manager's online, real-time tools including time approval, position reports and job information.

### Human Resources

Provides HR practitioners working with job and position data for new hires, transfers, separations and retirements.

### Absence Management

Manages and processes various types of leave.

### Benefits

Access OneUSG Connect - Benefits directly from OneUSG Connect to view, manage, and enroll in benefits.

### Time and Labor

Generates time sheets and employee schedules, and creates payable time.

### Payroll

Creates paychecks for all employees with input from Absence Management and Time and Labor.

### Commitment Accounting

Assigns funding sources to a position or employee.

### Manage Faculty Events

Manages faculty-specific needs including tenure and events, such as presentations or publications.



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# What is OneUSG Connect?

## Who will be using OneUSG Connect?

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Everyone in the USG will fall into one or more user groups that will use OneUSG Connect.

### **Employees**

All employees will use OneUSG Connect Employee Self Service to record and submit time.

### **Managers**

Individuals who supervise others will use OneUSG Connect Manager Self Service to manage their employees.

### **Practitioners**

Individuals who use OneUSG Connect to perform job functions, such as payroll processing and human resources.

## What platform is the OneUSG Connect using?

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OneUSG Connect is running on **PeopleSoft HCM version 9.2**.

## Who will be supporting OneUSG Connect?

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**OneUSG Connect** in Sandersville is the first point of contact for support. Call 1-877-251-2644 or email [sscsupport@ssc.usg.edu](mailto:sscsupport@ssc.usg.edu).



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