



AUGUSTA
UNIVERSITY

Minutes of the University Libraries Assembly
<http://www.augusta.edu/library/about/library-assembly.php>
Wednesday, January 19, 2022, 3:00 pm– 4:00 p.m., Virtual Meeting

Call to Order: 3:02 p.m.

Present: Ballance, Davis, Kouame, Morgan, Reese, Smith, Weeks

Absent: Bustos, Dority, Gaines, Johnson, Kubicki

1. Approval of Minutes (L. Smith)
 - a. First: G. Kouame Second: K. Davies
2. OLD Business
3. NEW Business
 - a. Welcome New Faculty
 - i. A. Luster, Access Services Librarian Greenblatt Library
 - b. Director's Update (K. Davies)
 - i. GALILEO Update:
 1. GUGM: <https://gil.usg.edu/conference>
 2. May 17-19
 3. Keynote Speaker Kyle Courtney, Copyright Advisor for Harvard University,
 4. Call for Proposals Jan. 10-Feb. 10
 5. GALILEO Annual Conference:
<https://about.galileo.usg.edu/conference>
 6. June 14-16
 7. Keynote Speaker TBD
 8. Call for Proposals Feb. 1- 1-March 4
 - ii. RFP for potential Alma Replacement
 1. Committees/Teams
 - a. Planning Team (Rod Bustos is the AU representative)
 - b. Evaluation Team

University Libraries

- c. Observer Team
- d. Negotiation Team

2. Timeline (rough)

- a. Planning phase: January-March/April 2022
- b. Posting Phase: April-June 2022
- c. Evaluation phase: July-October 2022
- d. General vendor demonstrations: July-October 2022

iii. University is launching a new initiative to improve faculty recruitment and retention for diverse and underrepresented faculty.

iv. Personnel:

- 1. New Dean of Libraries starting March 1, 2022: Brad Warren from University of Cincinnati
- 2. Faculty positions are paused until the Dean starts.
- 3. Hiring for staff are moving forward at Reese Library.

v. Met with Dr. Browder. Moving forward with the Faculty Workload, which is being pushed by the BOR. Reviewing annual evaluations, promotion, tenure, and administration.

- 1. M. Johnson, E.K. Morgan, and D. Balance are all serving in this initiative.

vi. Renovation is moving forward, but the stairs upgrade has been cut due to budgetary reasons. Estimated to start in February.

vii. Budget:

- 1. No longer combined with Instruction and Innovation for budget request submission
- 2. Brad will be representing the Libraries as a separate unit during Budget hearings
- 3. Mention of potential increase for library resources but nothing confirmed

c. University Senate Update (J. Davis) – see Appendix I

- i. Bylaws were reviewed and voted on. As far as we know, the amendments were accepted, so that means as an assembly, we much make sure that our bylaws match the University bylaws.
- ii. Lots of discussion about the whole post-tenure review that was passed down by the BOR. We are not really affected by this change, but our biggest concern will be student success, which will be handled at the university level.
- iii. There is a pot of money that the libraries can try for to get some extra funding for a few new things.

d. University Senate Committee Updates

- i. Athletics Committee (R. Bustos) – no report
- ii. Budget Advisory and University Resources (K. Davies) -- Call for specific funding initiatives; these funds must be linked to a specific project.
- iii. Curriculum and Academic Policies (T. Weeks/N. Reese) – no report
- iv. Faculty Development (G. Kouame) --just approved a hazardous substance policy. The committee has been talking a lot with Dr. Browder and Dr. Kelehear about some of these larger university committees about the challenges in student schedules for those who have to transfer between campuses. Looking to expand the scheduling options for students.
 - 1. Awards: Bell Award and Wallace Award are coming up to be selected. There will be a ceremony in the spring recipients.
 - 2. Also talking about the possibility of dovetailing these awards into outstanding faculty awards, which would be selected from the pool of faculty award recipients of the college recipients
- v. Faculty Grievance (J. Davis/D. Ballance) – There are no grievances at this time, but they have been looking into a policy which was sent to the senate for approval
- vi. Faculty Rights and Responsibilities (J. Kubicki) – no report
- vii. Governance and Communication (J. Davis) – no report
- viii. Instructional Technology (R. Bustos/J. Gaines) – no report
- ix. Promotion and Tenure (G. Kouame) – no report
- x. Student Affairs (T. Weeks/J. Davis) –Split into two groups that are working on various things
 - 1. We split up into working groups, one focused on the LGBTQ Resource Guide and the other on COVID-related issues. I have been working on the LGBTQ Resource guide group. We are working with ODI and MSC to update the guide from a physical book to an online resource.

4. Announcements:

- a. (T. Weeks): The University went through the QEP process. They're about to roll off of the experiential learning QEP project to make it more sustainable and away from the QEP framework.
- b. (K. Davies):
 - i. Mid cycle reporting of SACS does not require library standards completion
 - ii. I have been asked to review standard for student support services
 - iii. Please be diligent to fill out consultation and teaching forms for SLOs as we need data for SACS

- iv. Multiple faculty serving on teams to address evaluation and student success
- v. Progress is currently focused on defining student success and student success activities
- vi. Should receive feedback on faculty workload document submitted in November
- vii. New initiatives to support underrepresented faculty success
 - 1. Can apply for recruitment funding
 - 2. New faculty can apply for faculty development funding

Adjournment 3:45 pm (L. Smith & K. Davies)

Next Libraries Assembly meeting: Wednesday, March 16, 2022, 3:00-4:00 p.m.

Appendix I
Augusta University Faculty Senate Meeting
Notes (January 2022) by J. Davis & J. Kubicki

AUFS Meeting
Minutes
Jan 24, 2022
3:30 – 5:30 p.m. (MS-Teams)
Secretary: Jennifer Davis

Attendance: The meeting was conducted via Teams and was called to order by the Chair, Dr. Vazdarjanova, at 3:30 p.m.

1. See Appendix I for attendance of AUFS Executive Members, Committee Chairs, and Senators.

Administrative Items

Ms. Davis

1. AUFS Meeting Minutes 12/06/2021 were approved.
2. BOX Folder:
<https://augustauniversity.box.com/v/augustuniversityfacultysenate>

Invited Reports from Ex-Officio Executive Committee Members

1. President
Dr. Keel
 - a. No report as President Dr. Keel was absent.
2. Provost
Dr. MacKinnon
 - a. Governor Kemp's Proposed Amended Budget for Remaining Fiscal Year 2022
 - i. The proposed budget has to still be voted upon**, but includes the following:
 1. All full-time state employees to receive a \$5,000 between now and June 30, 2022
 - a. Logistics for how these monies will be allocated is still being discussed
 2. All full-time state employees to receive a \$5,000 Cost of Living adjustment of \$5,000 beginning July 1, 2022
 - a. These monies will be reflected in salaries
 3. \$8.7M central energy plant at AU for updates
 - b. Inaugural Dean of Libraries will begin March 1, 2022: Mr. Brad Warren

- c. Dean of Augusta University Online will be announced in the coming week.
- d. Provost Cabinet Meeting on January 21, 2022
 - i. Training completed for upcoming resource alignment hearings
- e. Senate Bylaws were passed and are now at the legal team, after which they will be sent to President Keel for final approval.

3. Associate Provost for Faculty Affairs
Dr. Browder

- a. Faculty Evaluation Alignment (FEA)
 - i. Objective: Ensure an integrated and holistic faculty evaluation system that promotes the growth and advancement of AU faculty in accordance with the institutional mission
 - ii. Committees involved:
 - 1. Steering Committee
 - 2. Tenure Review Committee
 - 3. Post-Tenure Review Committee
 - 4. Promotion Review Committee
 - 5. Administrator Review Committee
 - iii. Minimum Outcomes for Spring 2022
 - 1. Define student success activities and determine how and where to integrate into individual policies
 - 2. Draft student success language for all policies
 - 3. Complete vertical and horizontal alignments of policies
 - 4. Complete revision workplan
 - 5. Complete revisions as time permits
 - iv. Work to Date
 - 1. Jan 13 Kickoff with Provost
 - 2. All workgroups have had initial meeting
 - 3. Student Success Activities Survey has been administered to the faculty
 - a. Results include that a majority of responses indicated that student success activities should be integrated into existing evaluation categories (79% versus 21%)
 - b. Dr. Browder also presented a rank order of the possible student activities success activities from the survey
 - 4. Awaiting final revisions from USG to Academic & Student Affairs handbook
 - v. Academic Administrator Review
 - 1. Initial meeting will be held on Jan 27, 2022
 - a. Charge: Integrated academic administrator officer evaluation process to include periodic

review by subordinates and post-tenure review,
as well as the annual evaluation by supervisor

4. Vice Provost for Instruction
Dr. Kelehear

- a. Course Scheduling Project
 - i. Investigating current course scheduling practices
 - ii. How course scheduling also affects other entities like parking, shuttle service, library hours, etc.
 - iii. A working committee has been formed
 - iv. Discussion from the senate on how the current courses are scheduled and how this can be improved to show better campus designation, efficiency in the assignment of classrooms, and possibilities of future mini-course schedules (e.g., 8-wseck intensive courses)

Continuing Business

1. Faculty Workload Initiative
Browder

Dr.

- a. See Invited Reports 3.

1. By-laws Revisions
Drs. Elam/Basciano

- a. Amendments can be found in BOX:
<https://augustauniversity.box.com/v/aufsmeeting20211116>
- b. Bylaws passed
 - i. See also under Provost Report item e.

Voting Items – all approved by AUFS

- 1. Hazardous Chemical Protection Policy (Faculty Development Committee)
Dr. Curry-McCoy

Committee Reports

1. Athletics

Dr. Bennett

- a. Mental health and student athletes
 - i. Last year, a survey was distributed to student athletes and responses culminated into a mental health summit a

1. Survey will be revised and re-distributed to student athletes
 - b. Student athletes and academic performance
 - i. Study groups
 - ii. Mentoring program
2. Budget Advisory & University Resources
Dr. Hamilton
 - a. Qualtrics survey was sent out to all faculty requesting projects to present to the AUFS budget and alignment hearing
3. Curriculum and Academic Policies
Dr. Abdulovic-Cui
 - a. Evaluating proposals to changes in the curriculum
 - i. Currently evaluating some proposals from the College of Education
4. Faculty Development
Dr. Curry-McCoy
 - a. Reviewing policies
 - b. Coordinating with Dr. Browder on annual faculty awards
5. Faculty Rights & Responsibilities
Dr. Milano
 - a. **STRATEGIC GOAL #1: SHARED GOVERNANCE**

Strategy #1: Implement a cohesive communication plan to increase awareness of and interest and participation in AUFS.

Tactic #2: FRR committee members will personally connect with at least five colleagues prior to each Faculty Senate meeting to increase meeting attendance and engagement.

At our upcoming meeting the plan to meet this goal will be discussed. What is being proposed, since each College is represented on this Committee, is that each Committee member send a reminder email to all of the faculty in their College to encourage them to participate in the AUFS meeting. It is hoped that this will increase faculty involvement in this shared governance activity.

b. STRATEGIC GOAL #5: PROCESSES & POLICIES

Strategy #1: Develop and implement effective processes to enhance operations and the alignment of shared governance systems.

Tactic #1: Develop and implement a calendar and process for systematic review of policies and bylaws. (AUFS EC, FRR)

The portion of this Goal that specifically relates to the FRRC deals with the systemic review of policies. From June to December of 2021, the FRRC had

one policy to review, Accommodating Employees with Disabilities Policy, which was reviewed by the Committee with over 60% Committee member input.

6. Governance & Communication

Dr. Sligar

- a. Including updates on the new website, but now need to figure out what types of information should be shared
- b. Starting to coordinate with colleges on their annual elections for open senate seats

7. Grievance

Dr. Bolgla

- a. Working on updating the grievance policy
- b. Work group was made to develop training for all faculty about the grievance process

8. Information Technology Resources

Dr. Attie

- a. Efforts in organizing some automated backup utility for AU systems; two vendors have been narrowed now and are being evaluated

9. Promotion & Tenure – no report

Dr. Mivechi

10. Student Affairs

Dr. Griffith

- a. Collaborating with Dr. Townsend on inclusivity for the LGBTQ+ student community
 - i. Process for students to indicate their name and preference for class
- b. Paws Pantry – sustainability of keeping supplies available for students

Officer Reports

1. Chair

Dr. Vazdarjanova

- a. See BOX folder:
<https://augustauniversity.box.com/v/aufscharreportjanuary2022>

2. Vice-Chair

Dr. Elam

- a. Working on the Beard Award; nominees have been notified and portfolios are due at the end of January
- b. Bylaws work has been completed

3. Past Chair

Dr. Basciano

- a. Dr. Basciano will be contacting committee chairs regarding the AUFS strategic plan
- 4. Treasurer – no report
Dr. Rajpurohit
- 5. Secretary
Ms. Davis
 - a. Senate website update has been launched; soliciting feedback and will continue to update

Announcements:

- 1. Next Meeting – 02/14/2022 from 3:30 – 5:30 p.m. (Online only in MS-Teams)

Appendix I: Attendees

Executive Committee Officers		Meeting 01/24/2022
Chair of AUFS	Almira Vazdarjanova	Present
Vice-Chair of AUFS	Alicia Elam	Present
Past Chair of AUFS	Peter Basciano	Present
Treasurer of AUFS	Surendra Rajpurohit	Present
Secretary of AUFS	Jennifer Davis	Present
Parliamentarian of AUFS (non-voting)	Ray Whiting	Present
Ex-Officios (non-voting)	Brooks Keel	Absent
	Neil Mackinnon	Present
	Kathy Browder	Present
	Zack Kelehear	Present
Committee Chairs 2021-2022		
Athletics	Hannah Bennett	Present
BAUR	Bill Hamilton	Present
Curriculum & Academic Policies	Amy Abdulovic-Cui	Present
Faculty Development	Tiana Curry-McCoy	Present
Faculty Rights & Responsibilities	Michael Milano	Present
Governance & Communication	Chris (John) Sligar	Present
Grievance	Lori Bolgla	Present
IT	Paul Attie	Present
Promotion & Tenure	Nahid Mivechi	Absent
Student Affairs	Candace Griffith	Present

Senators 2021-2022		
College of Allied Health Sciences	Gianluca De Leo (Faculty Advocate)	Present
	Andrew Balas	Present
	Tiana Curry-McCoy	Present
	Patty Watford	Present
Hull College of Business	Jim Grayson	Present
	D. Elizabeth Turner	Present
College of Education	Rebecca Harper (Ombudsman)	Absent
	Darla Linville	Present
	Meredith Rausch	Present
	Juan Walker	Present
College of Nursing	Vincent Pair	Present
	Lufei Young	Present
	Vacant	
	Vacant	
College of Science & Mathematics	Josefa Guerrero-Millan	Present
	Laurentiu Segal	Present
	Chris (John) Sligar	Present
	Soma Mukhopadhyay	Present
	Vacant	
Dental College of Georgia	Michelle Fielden	Present
	Brent Haeberle	Present
	Michael Milano	Present
	Jan Mitchell	Present
	Stephanie Sidow	Present
Medical College of Georgia	Ahmed Chadli	Present
	Joshua Elder	Present
	Ahmad Mirza	Present
	Richard Lane Perry	Present
	William Salazar	Present
	James Wilde	Present

Pamplin College of Arts, Humanities, & Social Sciences	Christina Amonson	Present
	Sandrine Catris	Present
	Candace Griffith	Present
	Jay Heslen	Present
	A. B. Osborne	Present
	Jun Zhao	Present
School of Computer & Cyber Sciences	Paul Attie	Present
	Ron Martin	Absent
	James Smith	Present
University Libraries	Josette Kubicki	Present
Senator At Large	Jean Silva (CAHS)	Present
	Penny Alderman (Pamplin)	Present

Appendix II
Augusta University Faculty Senate Meeting
Notes (February 2022) by J. Davis & J. Kubicki



AUGUSTA
UNIVERSITY

AUFS Meeting

Minutes

Feb 14, 2022

3:30 – 5:30 p.m. (MS-Teams)

Secretary: Jennifer Davis

Attendance: The meeting was conducted via Teams and was called to order by the Chair, Dr. Vazdarjanova, at 3:30 p.m.

1. See Appendix I for attendance of AUFS Executive Members, Committee Chairs, and Senators.

Administrative Items

Ms. Davis

1. AUFS Meeting Minutes 1/24/2022 were approved.
2. BOX Folder: <https://augustauniversity.box.com/v/augustuniversityfacultysenate>

Invited Reports from Ex-Officio Executive Committee Members

1. President
Dr. Keel
 - a. No report as President Dr. Keel was absent.

2. Provost
MacKinnon Dr.
 - a. Governor Kemp's Proposed Amended Budget for Remaining Fiscal Year 2022
 - i. **The proposed budget has to still be voted upon**, but includes the following:

1. All full-time state employees to receive a \$5,000 between now and June 30, 2022
 - a. Logistics for how these monies will be allocated is still being discussed
2. All full-time state employees to receive a Cost of Living adjustment of \$5,000 beginning July 1, 2022
 - a. These monies will be reflected in salaries
3. \$8.7M for updates to the central energy plant at AU
4. \$7M to support MCG initiative of 3+ expansion
5. \$99M to support USG expansion of enrollment growth
 - a. AU was one of only 4 USG institutions who experienced an enrollment growth this past fall
- b. Parking Deck on 15th Street was approved by Board of Regents at their February meeting
 - i. Yvonne Turner, Chief Executive Financial Officer of AU, was instrumental in this proposal
 - ii. Board approval is for 1,350 spaces and the construction cost cannot exceed \$32,602,500.
- c. New Master's program in Medical Physiology was approved
- d. President Keel presented at the Board of Regent's annual budget hearing to provide a financial update as well as a five-year plan for new buildings at AU to the Chancellor
- e. The Georgia legislative request to all 26 USG institutions for information on their efforts around diversity, equity, and inclusion has been put on pause and it is unclear when or if it will resume.
- f. Wednesday, February, 23, 2022 will be the Spring Academic Leadership Meeting with the Deans and Department Chairs.
 - i. The focus of this meeting will be on student progression. AU's student progression from first to second year of full-time, first-time undergraduate students was 70.2% (29.8% of students did not continue).
- g. Work on the new AU Strategic Plan continues and President Keel will hold a townhall to present in March 2022.

3. Associate Provost for Faculty Affairs
Dr. Browder

- a. Annual Faculty Evaluation
 - i. Information will be sent out to the faculty the week of Feb. 14
 - ii. Nothing in regards to the Board of Regents changes in policies will impact this year's evaluation form and procedures.
- b. Faculty Recruitment and Retention Initiative
 - i. Focuses on underrepresented faculty
 - ii. Received our first set of proposals and are in the process of working through those
- c. Spring Faculty Celebration Event will be held on April 26, 2022
 - i. Information for the faculty is forthcoming

4. Vice Provost for Instruction
Kelehear

Dr.

- a. [Instructional Development Opportunities for Summer 2022](#)

Invited Guests

1. Faculty Reporting Activity Project
Ms. Pam Kearney
 - a. Project kicked off in November 2021 and is co-sponsored by Dr. Browder and Institutional Effectiveness to investigate current practices and tools for reporting faculty activity
 - b. Survey was distributed recently to the faculty asking for input
 - c. See presentation slides in Appendix II

Continuing Business

1. Faculty Evaluation Alignment (information copied from Dr. Browder's slides) Dr. Browder
 - a. Work to Date
 - i. Kickoff took place Jan 13
 - ii. FEA workgroups meeting weekly
 - iii. Student Success Activities Survey administered
 1. Decision to integrate across other categories
 2. Drafting definition for Student Success Activities based on feedback
 - iv. Initiated vertical alignment analysis
 - v. Academic and Student Affairs Handbook language updated and published
 - b. Summary of Global Changes of Faculty Evaluation Processes
 - i. Must incorporate appropriate due process mechanisms (present in all AU processes)
 - ii. Must support the principles of academic freedom (present in all AU processes)
 - iii. Must identify and define institutional performance criteria at each level of evaluation (present in some AU processes)

- iv. Must develop templates that provide guidance as to what faculty members must submit (present in all AU processes)
 - v. Performance Criteria
 - 1. Must be stated in writing and available on the institution's website
 - 2. Must be clear and transparent, with performance rubrics for each category
 - 3. Must be developed for each stage of career
 - vi. Performance Criteria and Assessments for Teaching should include:
 - 1. Assessment of student perception
 - 2. Evidence of effective student learning
 - 3. Peer assessment of pedagogy
 - 4. Evaluation or curricular design
 - vii. Performance Criteria and Assessments for Teaching may include:
 - 1. Advising and mentoring
 - 2. Student research
 - 3. Development of student success tools and curriculum materials
 - viii. Much of what the BOR is proposing to changes in the annual evaluation AU is already doing, such as written evaluation on whether faculty member is making satisfactory progress towards the next milestone review.
- c. Next Steps
- I. Finalize draft definition of Student Success
 - II. Finalize vertical and horizontal analysis
 - III. Finalize WIG list

2. Academic Administrator Evaluation

Dr. Browder

- a. Work to date:
 - I. Developed work plan
 - II. Reviewed relevant BOR policy
- b. Next steps:
 - I. Determine who will be evaluated

3. By-laws Revisions

Drs. Elam/Basciano

- a. Amendments can be found in BOX:
<https://augustauniversity.box.com/v/aufsmeeeting20211116>
- b. Bylaws are currently at Legal Affairs for review

Voting Items – all approved by AUFS

- 1. Fire Code Red Policy (Athletics Committee)

Dr. Bennett

Committee Reports

1. Athletics

Dr. Bennett

- a. All spring teams are in season
- b. Mental health and student athletes
 - i. Last year, a survey was distributed to student athletes and responses culminated into a mental health summit a
 1. Survey will be revised and re-distributed to student athletes
- c. Discussion on who departments or colleges contact when they have an issue with a student athlete and we are going to send notices or messages out to the department chairs to relay that to their specific college that it is Dave Hunt, the Faculty Athletic Representative, or Christina Woetzel who is the Assistant Athletic Director.

2. Budget Advisory & University Resources

Dr. Hamilton

- a. Qualtrics survey was sent out to all faculty requesting projects to present to the AUFS budget and alignment hearing
 - i. Two projects identified to bring forth: Greenblatt Library AB 2103 renovation and a Qualitative Research Lab (QRL) for the Center for Social Science Research (CSSR)

3. Curriculum and Academic Policies – no report

Dr Abdulovic-Cui

4. Faculty Development

Dr. Curry-McCoy

- a. Ongoing conversations with Dr. Kelehear about challenges for the students taking classes on multiple campuses, and course scheduling project which is underway to help address several issues on some of those.
- b. Coordinating with Dr. Browder on annual faculty awards

5. Faculty Rights & Responsibilities

Dr. Milano

- a. STRATEGIC GOAL #1: SHARED GOVERNANCE

Strategy #1: Implement a cohesive communication plan to increase awareness of and interest and participation in AUFS.

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6. Governance & Communication Dr. Sligar
 - a. Including updates on the new website, but now need to figure out what types of information should be shared
 - b. Starting to coordinate with colleges on their annual elections for open senate seats

7. Grievance Dr. Bolgla
 - a. Working on updating the grievance policy
 - b. Work group was made to develop training for all faculty about the grievance process

8. Information Technology Resources Dr. Attie
 - a. Efforts in organizing some automated backup utility for AU systems; two vendors have been narrowed now and are being evaluated

9. Promotion & Tenure – no report
Dr. Mivechi

10. Student Affairs Dr. Griffith
 - a. Collaborating with Dr. Townsend on inclusivity for the LGBTQ+ student community
 - i. Process for students to indicate their name and preference for class
 - b. Paws Pantry – sustainability of keeping supplies available for students

Officer Reports

1. Chair
Dr. Vazdarjanova
 - a. See BOX folder:
<https://augustauniversity.box.com/v/aufscharreportjanuary2022>

2. Vice-Chair Dr. Elam
 - a. Working on the Beard Award; nominees have been notified and portfolios are due at the end of January
 - b. Bylaws work has been completed

3. Past Chair Dr.
Basciano
 - a. Dr. Basciano has been contacting committee chairs regarding the AUFS strategic plan

4. Treasurer – no report
Dr. Rajpurohit

5. Secretary
Ms. Davis
 - a. Senate website update has been launched; soliciting feedback and will continue to update

Announcements:

1. Next Meeting – 03/28/2022 from 3:30 – 5:30 p.m. (Online only in MS-Teams)

Appendix I: Attendees

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Chair of AUFS	Almira Vazdarjanova	Present
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Treasurer of AUFS	Surendra Rajpurohit	Present
Secretary of AUFS	Jennifer Davis	Present
Parliamentarian of AUFS (non-voting)	Ray Whiting	Present
Ex-Officios (non-voting)	Brooks Keel	Absent
	Neil Mackinnon	Present
	Kathy Browder	Present
	Zack Kelehear	Present
Committee Chairs 2021-2022		
Athletics	Hannah Bennett	Present
BAUR	Bill Hamilton	Present
Curriculum & Academic Policies	Amy Abdulovic-Cui	Absent
Faculty Development	Tiana Curry-McCoy	Present
Faculty Rights & Responsibilities	Michael Milano	Present
Governance & Communication	Chris (John) Sligar	Present
Grievance	Lori Bolgla	Present
IT	Paul Attie	Present
Promotion & Tenure	Nahid Mivechi	Absent
Student Affairs	Candace Griffith	Present
Senators 2021-2022		
College of Allied Health Sciences	Gianluca De Leo (Faculty Advocate)	Present
	Andrew Balas	Present
	Tiana Curry-McCoy	Present
	Patty Watford	Present
Hull College of Business	Jim Grayson	Present
	D. Elizabeth Turner	Present

College of Education	Rebecca Harper (Ombudsman)	Absent
	Darla Linville	Present
	Meredith Rausch	Present
	Juan Walker	Present
College of Nursing	Vincent Pair	Present
	Lufei Young	Present
	Vacant	
	Vacant	
College of Science & Mathematics	Josefa Guerrero-Millan	Present
	Laurentiu Segal	Present
	Chris (John) Sligar	Present
	Soma Mukhopadhyay	Present
	Vacant	
Dental College of Georgia	Michelle Fielden	Present
	Brent Haeberle	Present
	Michael Milano	Present
	Jan Mitchell	Present
	Stephanie Sidow	Present
Medical College of Georgia	Ahmed Chadli	Present
	Joshua Elder	Present
	Ahmad Mirza	Present
	Richard Lane Perry	Present
	William Salazar	Present
	James Wilde	Present
Pamplin College of Arts, Humanities, & Social Sciences	Christina Amonson	Present
	Sandrine Catris	Present
	Candace Griffith	Present
	Jay Heslen	Present
	A. B. Osborne	Present
	Jun Zhao	Present
School of Computer & Cyber Sciences	Paul Attie	Present
	Ron Martin	Absent
	James Smith	Present

University Libraries	Josette Kubicki	Present
Senator At Large	Jean Silva (CAHS)	Present
	Penny Alderman (Pamplin)	Present

Appendix II: Faculty Activity Reporting Project

Faculty Activity Reporting Review

Purpose

To complete a comprehensive evaluation for Faculty Activities Reporting (FAR) (including an inventory and assessment of stakeholder needs) and recommend solutions on how to enhance the process, address gaps, solve problems, and manage issues via practices, tools, and resources.

Objectives

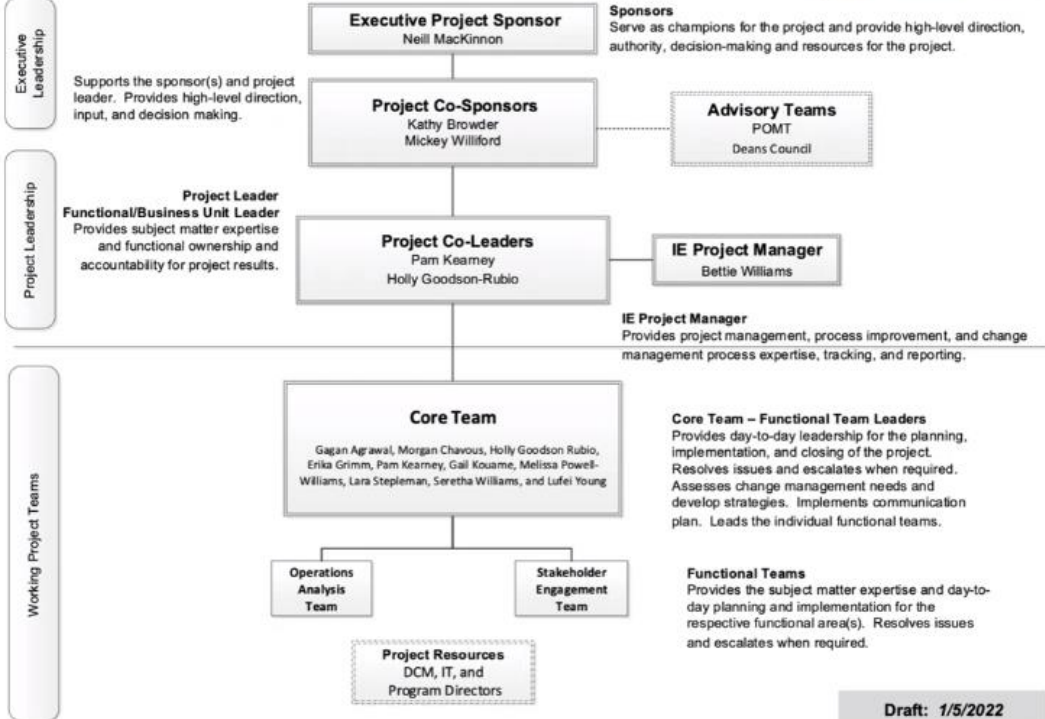
- Inventory Key Stakeholders
- Inventory current processes and tools
- Document reporting needs
- Inventory best practices, gaps and solutions
- Recommend and document solutions
- Develop and implement a communications plan
- Develop and implement a change management plan

Questions to answer

- Is the current process/platform the best for AU's needs?
- Have all stakeholder needs been properly identified and assessed for this process?
- What changes, if any, are necessary to improve Faculty Activity Reporting?
- Which tool(s) can best serve these needs?
- Which unit should manage this process and tool(s)?

Cosponsored by Dr. Browder and Institutional Effectiveness

Faculty Activities Reporting Project Roles Matrix



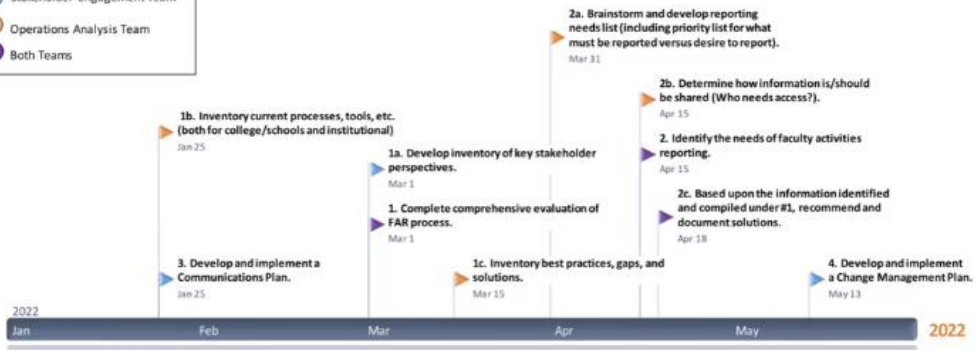
Draft: 1/5/2022

Faculty Activity Reporting Project Timeline



LEGEND

- Stakeholder Engagement Team
- Operations Analysis Team
- Both Teams



Faculty Activity Reporting Next Steps

Survey to better understand FAR

- How is faculty activity reporting data used?
- What tools or data sources are used to report or collect FAR data?
- What FAR data should be collected?

Please encourage participation

Faculty Activity Reporting Next Steps

Inventory to identify faculty activities tools and processes

- Tools like PACT, PURE, College tools
- Processes like Faculty Development activities, Faculty Evaluation, etc.
- Best practices