



**STUDENT
INSTRUCTIONS:
PLANS**

BACKGROUND INFORMATION

Plans allows creation of a long-term plan for degree completion and verifies that courses used will fulfill degree requirements.

- Changing your major and/or your concentration will delete your plan, and you will have to make a new one with your advisor.
- **GPA Calculator** and **Term Calculator** are helpful GPA projection tools.

PLANS FEATURES

- There are different Plans views available for you to use. The **Notes** view allows you to view advising notes for each term. Notes can be added by your advisor to either the entire plan, the term or the requirement.

Worksheets | Planner | Plans | Notes | Petitions | Exceptions | GPA Calc | Admin

Student Planner for [Name] View: **Notes** | View Plan List | New Plan

FINC Active: Yes
Degree: Bachelor of Business Administration <Fall 2016
Level: Undergraduate Semester Status: LOCKED
Tracking Status: Not Tracked

Hide all notes

Not Tracked Summer 2015, Total Credits: 3.0

Wants to focus only on this class. Needs for HCOB acceptance for FA15. Apply by Apr 15 for FA15.
2016-10-19 00:00:00

Tracking	Critical	Course Requirement	Minimum Grade	Credits	Notes
---		ACCT 2101		3.0	

Not Tracked Fall 2015, Total Credits: 11.0

PHSC1011/any Area D lab science. ACCT2102 completes seq. INQR-completes Area B. Added WELL act for full time. Student concerned about load for fall so limited. Did not do sci but added HUMN2001 - short hr - disc but stayed at 11. Apply by Nov 15 for SP16.
2016-10-19 00:00:00

- The **Calendar** view is a more compact view of your courses, term by term.

Worksheets | Planner | Plans | Notes | Petitions | Exceptions | GPA Calc | Admin

Student Planner for [Name] View: **Calendar** | View Plan List | New Plan

FINC Active: Yes
Degree: Bachelor of Business Administration <Fall 2016
Level: Undergraduate Semester Status: LOCKED
Tracking Status: Not Tracked

Academic Year 2015 - 2016

Not Tracked	Summer 2015, Total Credits: 3.0	Not Tracked	Fall 2015, Total Credits: 11.0	Not Tracked	Spring 2016, Total Credits: 30.0
---	ACCT 2101 3.0	---	HUMN 2001 3.0	---	HUMN 2002 3.0
		---	ACCT 2102 3.0	---	ASTR 1000 4.0
		---	INQR 1000 1.0	---	POLS 1101 3.0
		---	MGMT 2106 (Term Equity) 3.0	---	ECON 2106 3.0
		---	WELL 1506 1.0	---	FINC 3400 3.0
				---	PHSC 1011 4.0
				---	BIOL 1101 4.0
				---	BIOL 1102 4.0
				---	WELL 1000 2.0

- The **Audit** view is the default view if you already have a plan. Here you can view your plan alongside your degree audit.

- The **Edit** view is the default view if you do not yet have a plan. Here you can only see the plan. Here your advisor can edit and add to the plan.

- Tracking is a feature to help make sure you are “on-track” for your degree. Tracking consists of tracking the entire plan, the individual terms and the requirements. Only critical requirements will be tracked. The following will be considered:
 - On track – a requirement was taken in the term in which it was tracked
 - Off track – a requirement was not taken
 - Warning – a requirement was taken in a later term

Academic Year 2016 - 2017

Off-Track	Fall 2016, Total Credits: 15.0	Off-Track	Spring 2017, Total Credits: 15.0
On-Track	ENGL 1101 3.0	On-Track	HIST 2112 3.0
Off-Track *	HIST 2111 3.0	On-Track	ENGL 1102 3.0
Warning	COMS 1100 3.0	Warning	POLS 1101 3.0
On-Track	MATH 1111 or MATH 1001 3.0	Warning	WELL 1000 2.0
Warning	@ @ FLED 3.0	On-Track	INQR 1000 1.0
		Warning	@ @ FLED 3.0

PLANS TIPS & TRICKS

- Your advisor will add terms to the plan as you matriculate. Multiple plans will not be created unless you change degree or major.
- A minimum grade can be entered for each requirement.

A screenshot of a degree plan interface. The top bar shows 'Not Tracked', 'Summer 2019', and 'Total Credits: 3.0'. Below this, there are columns for 'Tracking', 'Critical', 'Course Requirement', 'Credits', 'Minimum Grade', and 'Notes'. A row for 'COMM 2000' is shown with a credit value of 3.0 and a minimum grade of 'C'. The 'Minimum Grade' field is highlighted with a red box.

- Requirements can be marked as **Critical** to be tracked.

A screenshot of a degree plan interface, similar to the one above. The 'Critical' checkbox in the 'Tracking' column is checked and highlighted with a red box. The 'Minimum Grade' field is also visible and contains the value 'C'.

CONTACT

If you have any additional questions, please contact our office at jagtrax@augusta.edu.