

Proposal Section	SCORE					
	0	1	2	3	4	5
Please rate the Project description and significance of the research or scholarship	Description of research is missing or too unclear for an interdisciplinary audience. Contribution to research or scholarship in the field is missing. (0)	Description of research is missing or too unclear for an interdisciplinary audience. Contribution to research or scholarship in the field is negligible. (1)	Description of research is adequate for an interdisciplinary audience. Contribution to research or scholarship in the field is satisfactory and project is described clearly. (2)	Description of research is adequate for an interdisciplinary audience. Contribution to research or scholarship in the field appears strong and project is described clearly. (3)	Description of research is stated for an interdisciplinary audience, and significance in the field appears above average. (4)	Description of research is very clearly stated for an interdisciplinary audience, and significance in the field appears exceptional. (5)
Please rate the significance of travel to the progression toward research goals (typically presentation or data gathering). TRAVEL ONLY	Proposal lacks or makes a poor academic justification for travel (0)	Proposal makes a poor academic justification for travel (i.e., for our purposes, experiencing new places is not a strong justification). Research is not being disseminated or no discussion of data being gathered; project or product is not (minimally) enhanced by travel (1)	Proposal makes an academic justification for travel; Research is being disseminated but no students are anticipated to travel on the trip. Data is being gathered for later student use. Opportunity for scholarly development needs improved organization or clarity, or needs elaboration (2)	Proposal makes an academic justification for travel; Research is being disseminated but no students are anticipated to travel on the trip. Data is being gathered for later student use, but no students are travelling. Opportunity for scholarly development is clear. (3)	Proposal provides academic justification for travel; Students are presenting research, gathering data or fully immersed in the research process, with or without faculty present. Opportunity for scholarly development is clear and travel provides contribution to reaching research aims. (4)	Proposal provides excellent academic justification for travel; Students are presenting research, gathering data or fully immersed in the research process, with or without faculty present. Opportunity for scholarly development is exceptionally clear and travel provides significant contribution to reaching research aims. (5)
Please rate the Explanation of Mentor & Mentee Roles	Roles are not addressed (0).	Description of roles are incomplete, lack thoughtful mentorship, or student learning opportunities. (1)	Integration of student in discovery and scholarly process is clear, mentor responsibilities are identified. (2)	Integration of student in discovery and scholarly process is clear, mentor responsibilities are identified, thoughtful, and allow for intellectual and professional growth of student. (3)	Potential for intellectual and professional growth of student is clear, Mentor responsibilities are thoughtful, and allow for mutual benefit. (4)	Potential for intellectual and professional growth of student is exceptional, Mentor responsibilities are thoughtful, and allow for significant mutual benefit. Vertical or multiple levels of mentorship are involved. (5)
Please rate the quality of Dissemination	No plans for dissemination are considered or discussed. (0)	Plans for dissemination are minimal with little chance for impact. (1)	Plans for dissemination are considered or discussed. (2)	Plans for dissemination are considered or discussed and support student professional development. (3)	Plans for dissemination are clear and support student or faculty professional development. Dissemination has potential to impact AU positively. (4)	Plans for dissemination are clear and support student and faculty professional development. Dissemination has strong potential to impact AU positively. (5)
Please rate the quality of the Budget	Budget is missing. (0)	Budget is incomplete shows inefficient use of funds. (1)	Budget justification is attempted but lacks details or seems unreasonable. (2)	Budget justification is present but may benefit from more detail or clarity. (3)	Budget is clear, request is reasonable for project. Budget shows attempts to maximize the use of funds. (4)	Budget is clear and justified, request is reasonable for project. Budget maximizes the use of funds (e.g. itemized list of expenses). (5)
Please rate the Overall Quality of the application	Application is unacceptable. (0)	Application is incomplete, unprofessional (e.g., spelling, grammar, formatting errors), or did not follow requested format. Research described appears inadequate for university scholarship or shows very little value to students or faculty mentors. (1)	Application follows the requested format, is organized, but is not written for an interdisciplinary audience. Description justifies how travel supports faculty and students. (2)	Application mostly follows the requested format, is organized, written for an interdisciplinary audience. Description justifies how travel supports faculty and students. (3)	Application is organized, is written for an interdisciplinary audience, and follows the requested format. Description shows how the travel supports faculty, students, and/or university mission. (4)	Application is highly organized, is written for an interdisciplinary audience, and follows the requested format. Description goes beyond justification to show how the travel supports faculty, students, and/or university mission. (5)