

# **Augusta University**

## **Policy Library**

### **Employment Procedures Policy**

#### **Policy Manager: Human Resources**

#### **POLICY STATEMENT**

Augusta University adopts the USG Human Resources Administrative Policy on Employee Recruitment and Direct Appointments.

#### **AFFECTED STAKEHOLDERS**

*Indicate all entities and persons within the Enterprise that are affected by this policy:*

- Alumni     Faculty     Graduate Students     Health Professional Students  
 Staff     Undergraduate Students     Vendors/Contractors     Visitors  
 Other:

#### **PROCESS & PROCEDURES**

This policy establishes the policy for the recruitment and direct appointment of faculty and staff, and ensures adherence with the applicable laws, policies, and procedures.

#### **REFERENCES & SUPPORTING DOCUMENTS**

USG Policy on Employee Recruitment -

[https://www.usg.edu/hr/assets/hr/hrap\\_manual/HRAP\\_Employee\\_Recruitment\\_1.pdf](https://www.usg.edu/hr/assets/hr/hrap_manual/HRAP_Employee_Recruitment_1.pdf)

#### **RELATED POLICIES**

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#### **APPROVED BY:**

Interim Executive Vice President for Academic Affairs and Provost, Augusta University

Date: 4/13/2025

President, Augusta University

Date: 4/13/2025

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**Office of Legal Affairs Use Only**

**Executive Sponsor: VP, Human Resources**

**Next Review: 3/2030**