Enrolling in, and Navigating, the e-Government and Security Training Course

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Augusta University's MPA program is dedicated to providing innovative training to nonprofits and public agencies in the state of Georgia. As part of this effort, and through a generous grant from Augusta University Cyber Institute, the MPA program has developed an online training program focusing on e-government and security training. The program is provided through the Instructure Canvas learning management system (LMS). This tutorial provides instructions on how to enroll in and navigate the Canvas course site.

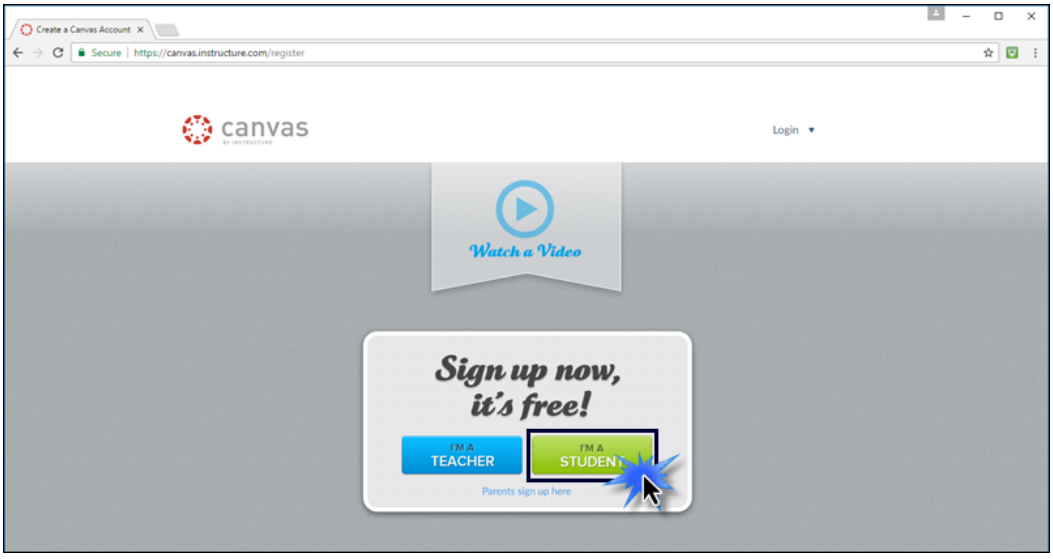
A Note about Viewing the Course Site

Though you should be able to view the course content on any Internet browser, Mozilla Firefox (http://www.firefox.com) may give you the best experience. In addition, if you are using a mobile device to take this course, you will likely have a better user experience using a Canvas mobile app instead of a mobile browser.

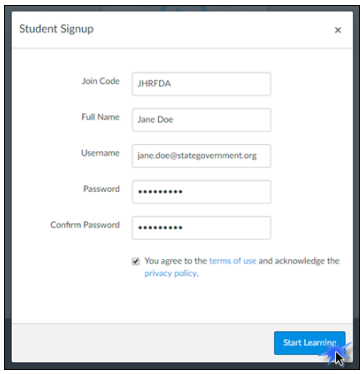
Enrolling in the e-Government and Security Training Course

You may self-enroll in the e-Government and Security Training course via the following steps. View each image underneath each step for illustration.

1. Link to Canvas at https://canvas.instructure.com/register. If you have never signed up to use Canvas on the cloud, select the option "I'm a Student." (If you have signed up in the past, select "Login" in the upper right corner of the webpage, and enter your credentials.)

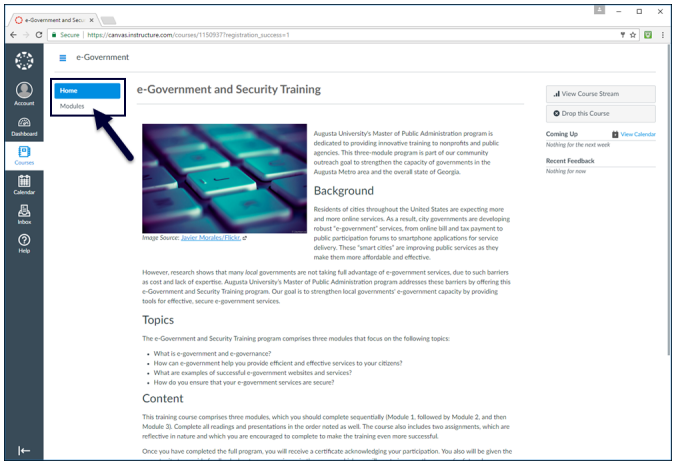


2. **Enter the join code JHRFDA** (required for your enrollment in the course), your full name, your email address (which will serves as your username), and a password. Check the box confirming your agreement to the terms of use and acknowledging the privacy policy of Canvas, and then select “Start Learning.” You should also receive an email confirming your sign-up and registration.

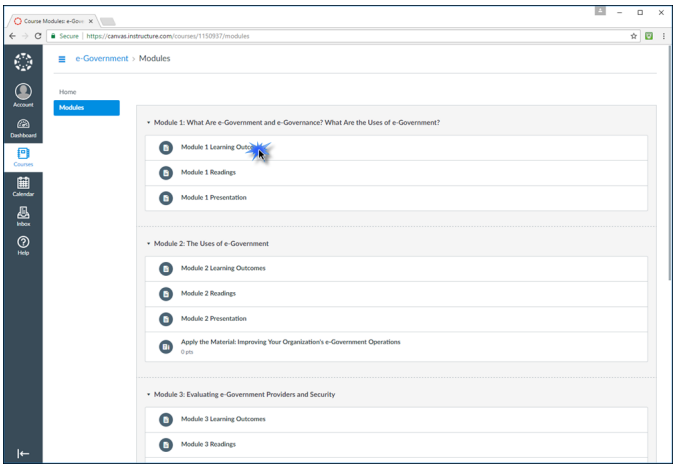


Navigating the e-Government and Security Training Course

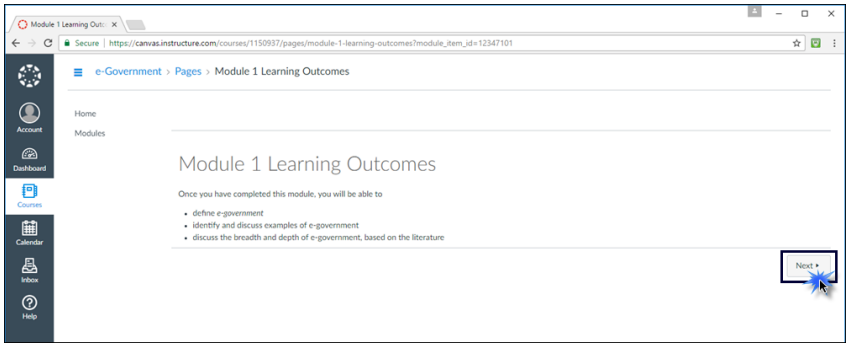
1. Upon successful entry of the fields noted above, you will arrive at the homepage for the course. Though many links exist on this page, the main course content is easy to locate and navigate via two links: “Home” and “Modules.” Read the general information about the course (background, topics, content, and credits) on the homepage. Then progress to the modules.



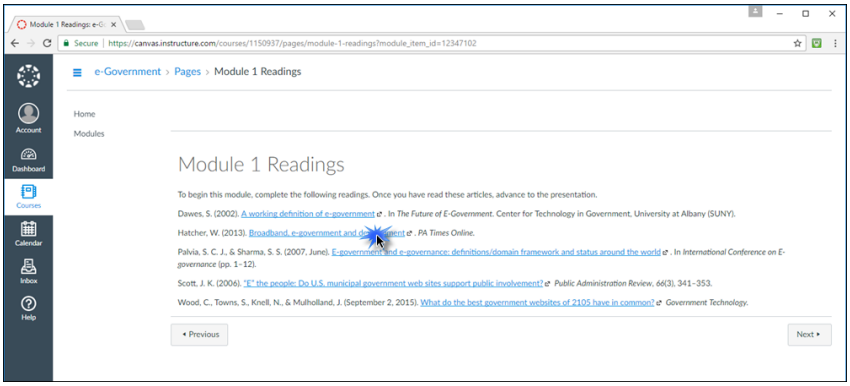
2. The training comprises three main modules, each of which includes that module's outcomes, reading materials, a short lecture presentation, and possibly an assignment. To begin the content of the modules, select the first item under Module 1, "Module 1 Learning Outcomes."



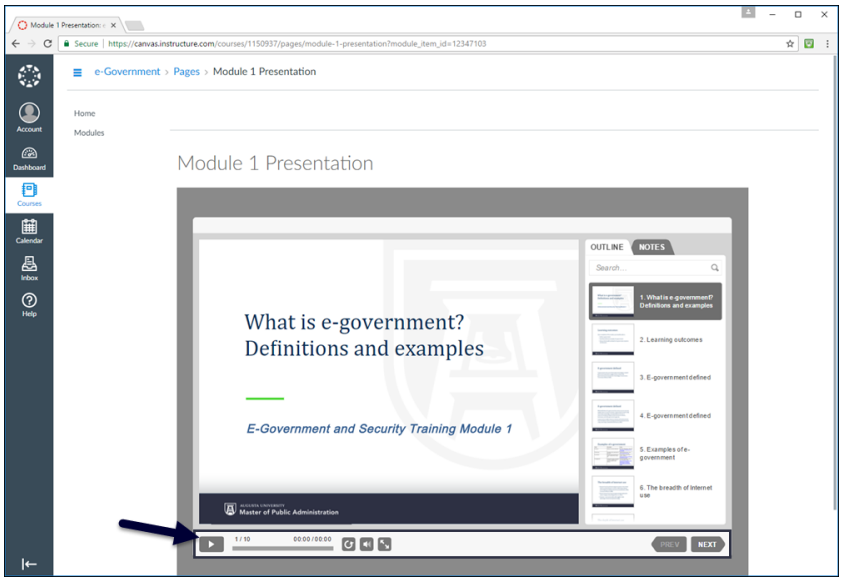
3. Use the "Next" button on each page to progress through the course. (As you progress, you will see both options "Previous" and "Next" so that you may move back and forth as needed.)



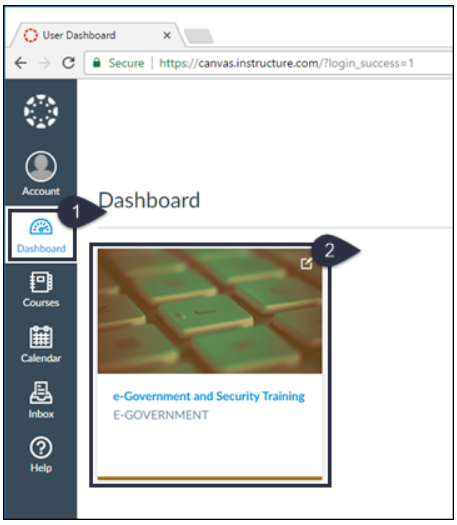
4. To read a given article, select its hyperlink, which will open in a new browser tab.



5. Lecture presentations are embedded in the Canvas site. Use the player controls to play the audio corresponding to each slide as well as to move from one slide to the next. A transcript of the audio is provided in the "Notes" section next to the presentation outline on the right panel of the interface.

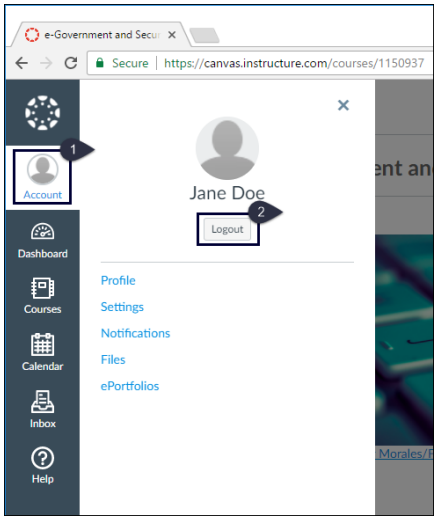


6. If at any point you become "lost" in the course site, select "Dashboard" on the left side of the screen, and then select the e-Government and Security Training course option. You will immediately be routed to the course homepage.



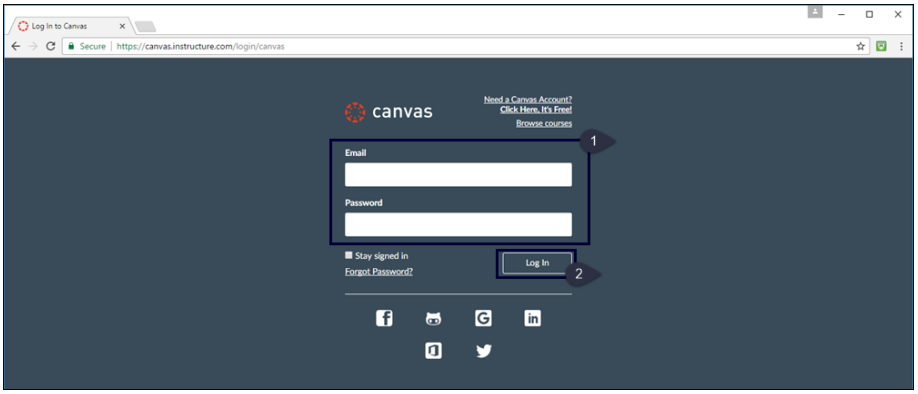
Logging out of the Course

If you wish to log out of the course (and, thus, out of Canvas), select “Account” on the main site menu, and then select “Logout.”



Logging Back into the Course

To log back into the course, go to the web address https://canvas.instructure.com/login/canvas, enter your credentials, and select “Log in.” Then select the e-Government and Security Training course option.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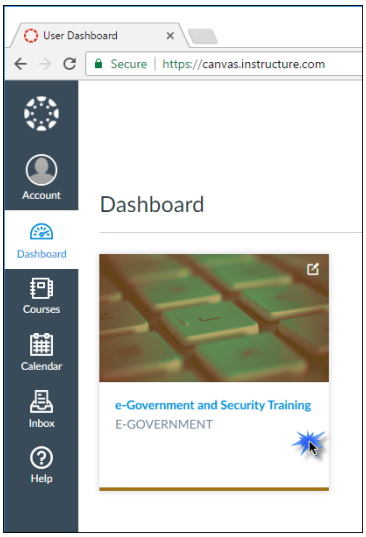
Password
1
Stay signed in
Forgot Password?
Log In
2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