|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | Total shifts |
| Year 1 | 16 X 9 HOUR SHIFTS \* incorporated into resident shift – 7a, 9a, 3p, 5p, 6p Shift reductions for one week of vacation: 4 shifts if on Peds ED- 0 if on research 21 DAYS OF VACATION TO BE TAKEN OUT OF PED MONTH or REsearch 5 mo PED, 1 ANES, 1, PICU, 1, GED, 1 TRAUMA, 3 RESEARCH (PICU work week is Monday thru Saturday)  |  |
| Fell1(FR) | PED/Orient(8)\* | PED(16)\* | PEDS ANES(0) | PED(16) | RESEARCH(8) | PICU/RES(0)  | PED(16) | PICU/RES(0)  | GED/PED(12/4) | RES(8) | TRAUMA(0) | PED(16) | 92 |
| Fell 2(OK) | PED/Orient(8)\* | PED(16)\* | PED(16) | PED ANES(0) | PED(16) | PED(16) | PICU/RES(0)  | PED(16) | PICU/RES(0) | GED/PED(12/4) | RES(8) | TRAUMA(0) | 92 |
| TOTAL SHIFTS | 16\*0 | 32\*0 | 16 | 16 | 24 | 16 | 16 | 16 | 4 | 12 | 8 | 16 | 184 |
| Year 2 | 15 X 9 HOUR SHIFTS {UPTO 3 MOONLIGHTING SHIFTS ( 24 hours) ALLOWED with approval} shift reductions for one week of vacation: 3 shifts if on Peds ED- 0 if on research21 DAYS OF VACATION TO BE TAKEN OUT OF PED MONTH or research 4 mo PED, 1 ORTHO, 1 Burn, 1 Child Abuse, 1 EMS, 4 research |  |
| Fell1( IK) | PED(15) | PED(15) | RES(8) | Ortho(0) | PED(15) | RES/ELECTIVE(6) | Burn(4) | RES(8) | Child Abuse(6) | PED(15) | EMS(6) | RES/ELECTIVE(6) | 104 |
| Fell 2(MLB) | PED(15) | PED(15) | PED(15) | RES(8) | ORTHO(0) | PED(15) | RES(8) | Burn(4) | RES/Elective(6) | Child Abuse(6) | RES/Elective(6) | EMS(6) | 104 |
| TOTAL SHIFTS | 30 | 30 | 23 | 8 | 15 | 21 | 12 | 12 | 12 | 21 | 12 | 12 | 208 |
| Year 3 | 13 X 9 HOUR SHIFTS {UPTO 4 MOONLIGHTING SHIFTS ALLOWED (32 Hours) with approval} shift reductions for one week of vacation: 3 shifts if on Peds ED- 0 if on research21 DAYS OF VACATION TO BE TAKEN OUT OF PED MONTH 4 mos PED, 5 mos Research, 1 sport med, 1, elective |  |
| Fell 1(WS) | RES(8 )\* | RES(8)\* | Elective/Tox conf(4)\* | PED(13) | Sport Med(5) | Burns(4)(moved from 2nd year) | PED(13) | EMS(6) | PED(13) | PED(13) | PED(13) | RES(10)\* | 110(12 shifts remaining) |
| Fell 2(CR) | RES(7) | RES(7) | Elective(0) | PED(13) | EMS(6) | PED(13) | PED(13) | PED/Tox Conference(11) | PED(13) | Sport Med(5) | PED(13) | RES(7) | 108 |
| TOTALSHIFTS | 15 | 15 | 6 | 26 | 11 | 13 | 26 | 15 | 26 | 18 | 26 | 17 | 218 |
| Shifts available | 45 | 45 | 45 | 50 | 58 | 54 | 54 | 43 | 42 | 51 | 46 | 45 | 610 |
| Shifts needed(includes resident shift) | 39 | 41 | 38 | 42 | 42 | 40.5 | 41 | 38 | 40 | 38 | 41 | 38 | 478.5 |
| #clinical shift reductions available | 6 | 4 | 7 | 8 | 8 | 13.5 | 13 | 5 | 2 | 13 | 5 | 7 | 91.5 |
| PersonOn vacation(shift reduction) | 0 | 0 | Lacayo (3)Kaminecki (0)Khilji (4) | Martin (3)Saeed(3)RAmirez(4) | 0 | Martin(3)Lacayo (3)Khilji (4)Ramirez(4)Kaminecki(0) | Martin (3) | Khilji (4) | 0 | Saeed (3)Ramirez (4) | Saeed (3)Lacayo (3) | Kaminecki (3)  |  |

**YEAR 1**: PED 5 MONTH

 RESEARCH 3MONTHS

 PICU 1 MONTH

 PEDS ANES 1 MONTH

 TRAUMA 1 MONTH

 GED 1 MONTH

**YEAR 2**: PED 4 MONTHS

 RESEARCH 3 MONTHS

 ORTHO 1 MONTH

 BURN UNIT 1 MONTH

 ABUSE 1 MONTH

 EMS 1 MONTH

 ELECTIVE 1 MONTH

**YEAR 3**: PED 6MONTHS ( usually 7 months but EMS was moved this year b/c of COVID)

 RESEARCH 3 MONTHS

 SPORTS MED 1 MONTH

 ELECTIVE 1 MONTH

 (EMS) 1 MONTH

**July and August**: First year fellows will work within the resident schedule to encourage speed and efficiency and to show teamwork within our system.

**General Format Change** \* For 2020-2021: Fellows at any level will be factored into the schedule at the 3p or 5p slot as “resident manpower” August through June except on fellowship oriented special days ( ie EMS-C day (May)or retreat days ( October)) There will be no additional “fellow shift” scheduled for Wednesdays.

There will be a fellow on every day of the month and an additional morning half shift on Wednesday morning during October through February to be covered by a senior fellow (2nd or 3rd year). The shift will go from 8a-1230p

**Covered Shifts:**

Fellow Shifts: 9 hour shifts from Tuesdays *1p-10p* and 3p-12a daily Monday,Thursday, Friday and Saturday and Sunday ( July- June).

Additional 7a shifts will occur on Mondays and Sundays (July- June)

Shifts: Wednesdays: 2nd or 3rd year fellow only *0800-1230* (October -February)

**When available**, shifts will then be filled in in the following order:

Shifts: 1. 9 hour overnight shifts for the senior (2nd and 3rd year) fellow 11p-8a.

 2. Fast Track 6:30p-11p October -February ( non paid)

 3. 9 hour shifts 7a – 4p Saturday

Schedule reflects number of required shifts and number available that will dictate the available time for vacations. Time can be taken out of research or elective slot if unable to take out of clinical allotment. Shifts must still be covered except in extreme circumstances.

**Vacations:** Fellows may request vacations at the beginning of the year. Sick days should be switched out with colleagues as long as don’t exceed one missed day and will be paid back. If > 1 days missed, need to take sick leave.

**Holidays**: We do not have fellows cover the day before and the day of the holiday. Others not tasked with covering a holiday may have upto 4 days off as part of their schedule requests. If you take more than that , you must take a vacation allottment. Fellows can trade if wanted but this will be the process going forward.

Christmas will be covered by the first year fellows ( 2 days preceding and 2 days following the holiday) 22, 23, 26 and 27

Thanksgiving will be covered by the 2nd year fellows ( 2 days preceding and 2 days following the holiday) 23, 24, 27, and 28

New Years will be covered by the 3rd year fellows ( 2 days preceding and 2 days following the holiday) 29 30, 2, 3

**Maternity Accommodations: challenges with 2018 and 2019schedule Examples**

Month of Expected Delivery Date:

1. Fellow should be assigned to PED or PED/Research Month
2. Fellow should take vacation commensurate with anticipated time of delivery

Month after Expected Delivery Date:

1. Fellow should be assigned to ELECTIVE (0 PED shift allotment)
2. ELECTIVE can be designed to be a home elective (with an educational requirement as deemed by Fellowship Director)
3. Fellow is required to attend ( virtually or in person) Wednesday Academic Conference

Wajeeha ( out most of 1st year of fellowship)

After taking into account all of Wajeeha’s leave and time put into the first year. She missed out on 27 pediatric EM shifts. She also missed out just on the experience of being in the academic setting. It is agreed that she will distribute the shifts missed over the 2nd ane 3rd year . I also removed an elective from the 2nd year, so that she can concentrate on getting up to speed in PEM. She will have done 15 extra PED shifts in 2nd year. She has remainder of 12 shifts that can be distributed over the 3rd year and or during her extension of fellowship. She also has to extend her fellowship for 6 weeks to which she will do 7 shifts during that time and complete her research. In talking with her, she realizes that she needs to front load those required shifts. She will have the same schedule as the 3rd year fellow does when she hits 3rd year.

**Addendum: 2020**: Wajeeha has 19 shifts to do during 3rdyear and extending beyond the fellowship for 6 weeks. I have incorporated some additional shifts where needed and she may additionally add shifts during months that she feels she can take more on.

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